**Exclusions policy**

**Aims**

Our school aims to ensure that:

• The exclusions process is applied fairly and consistently

• The exclusions process is understood by staff, parents and students

• Students in school are safe and happy

**The decision to exclude**

Only the headteacher, can exclude a student from school.

A permanent exclusion will be taken as a last resort.

A decision to exclude a student will be taken only:

• In response to serious or persistent breaches of the school’s behaviour policy, and

• If allowing the student to remain in school would seriously harm the education or welfare of others

Before deciding whether to exclude a pupil, either permanently or for a fixed period, the headteacher will:

• Consider all the relevant facts and evidence, including whether the incident(s) leading to the exclusion were provoked

• Allow the student to give their version of events

**Roles and responsibilities**

The headteacher will inform school and the parents/carers

The headteacher will immediately provide the following information, in writing, to the school and parents/carers of an excluded student:

• The reason(s) for the exclusion

• The length of a fixed-term exclusion or, for a permanent exclusion, the fact that it is permanent

**Returning from a fixed-term exclusion**

Following a fixed-term exclusion, a re-integration meeting will be held involving the student, parents/carers, and staff members where appropriate.

Signed: R Davison

R Davison, Proprietor

Dated: 9th September 2021

Review Date: September 2022